

George Fox University

Degree Completion Programs

2014-15



GEORGE FOX
UNIVERSITY

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George Fox University
2014-15 Degree Completion Programs

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Mission

Degree Completion Admissions

Basis of Undergraduate Admission (ADP)

The university admits applicants who evidence academic interests and ability, moral character, social concern, and who would most likely profit from the curriculum and Christian philosophy of George Fox University. These qualities are evaluated by consideration of each applicant's academic record, test scores, recommendations, writing sample, and in some cases an interview. Applicants with a criminal record may be required to submit additional official paperwork.

George Fox University does not discriminate against students on the basis of race, color, national or ethnic origin, gender, age, disability, or any other status to the extent prohibited under applicable nondiscrimination law in the administration of its admission policies, scholarship and loan programs, educational programs, athletics programs, co-curricular activities, or other university-administered programs.

Admission Procedures and Policies for Department of Professional Studies Degree Completion Students

Procedures

Applicants to these programs generally require a minimum of 62 semester hours of transferable college credit from accredited institutions or approved military education.

Applicants seeking admission to the degree-completion program must complete the following to be considered for admission to the program:

- Degree completion application form and application fee.
- Submit one official transcript from each college/university attended. An applicant may also be asked to furnish a high school transcript.
- Two references (forms provided in the application materials).

A student must be free from academic or behavioral probation or suspension at all colleges previously attended to be eligible for admission to George Fox University. Soon after the admission file is completed, the applicant is notified of the Admissions Committee's decision.

If applying for financial aid, a Free Application for Federal Student Aid (FAFSA) must be submitted online at www.fafsa.ed.gov as soon after Jan. 1 as possible. The GFU code for FAFSA is 003194. Forms may be obtained from your current college financial aid office or by writing to Student Financial Services at George Fox University. After students have been accepted for admission, they are considered for financial assistance. To permit maximum consideration for financial aid, it is recommended that the application process be completed by March 1.

Transfer Credit

Students who have completed work at other educational institutions may be entitled to transfer credit by presenting official transcripts. George Fox University applies

the accepted credits toward the general education requirements, electives, and the student's chosen major. Certain criteria are involved in the evaluation:

1. Only course work with a C- or better grade will be accepted. (The GPA does not transfer. A student's GPA is computed on work at George Fox University only.)
2. A maximum of 64 semester hours may be transferred from community colleges.
- 3.

Degree Completion Academic Programs

In addition to coursework in a major, degree programs at George Fox University include general education coursework as well as the opportunity to gain credit through prior learning and other alternative credit means.

Please use the following links to access information about these academic programs for degree completion students:

[General Education Requirements—School of Education Degree Completion Program](#) [General Education](#)

[Requirements—Department of Professional Studies Adult Degree Completion Program](#)

[Credit for Prior Learning](#)

[Alternative Credit](#)

In addition to these specific 6f

Degree Completion General Education Requirements School of Education Programs

These requirements are only for those students

2. History (6 credits)

Students must select one of the following courses: HIST 110
Western Civilization to 1648 (3)
HIST 120 Western Civilization from 1648 (3)

Students must select one of the following courses: HIST 151
United States to 1865 (3)
HIST 152 United States from 1865 (3)

3. Literature (3 credits)

LITR 100 Introduction to Literature (3) LITR
220 Great American Writers (3)
LITR 238 Contemporary World Literature (3) LITR
240 Understanding Drama (3)
LITR 270 Great British Writers (3)
LITR 326 American Literature to 1865 (3) LITR 327
American Literature, 1865-1914 (3) LITR 328 American
Literature, 1914-Present (3) LITR 340 Poetry (3)
LITR 376 British Literature to 1660 (3) LITR 377
British Literature, 1660-1830 (3) LITR 378 British
Literature, 1830-Present (3)

Natural Sciences (6 credits)

Lab science is required. C6-4 66.0 Tw4 Tw 1h-3(TR)1(3)-51(T)5(Lu.4(e)-2(s)5(f)2(r)6(o)10(m)1(1865 Tw4(t)4(ur)6(e)

Degree Completion General Education Requirements— Adult Degree Programs

These requirements are only for those students enrolled in the George Fox Department of Professional Studies adult degree completion program (School of Education general education requirements can be found here). For traditional undergraduate students, please see the general education requirements posted in that section of the catalog.

Most students will complete all, or nearly all, of the below requirements prior to enrolling in the major cohort classes. Students should confer with an Enrollment Counselor.

All requirements are expressed in semester credits.

Bible and Religion (3 credits)

This requirement is met by MGOL 407 Christian Faith and Thought which is a part of all majors. Students desiring to take an additional Bible course may do so as part of the humanities requirement.

Communication (6 credits)

Students must take at least one college-level writing class as part of this requirement (MGOL 260 Personal and Professional Assessment can meet this requirement and can also facilitate the completion of Prior Learning Assessment credits). The remainder may be completed with Speech, Interpersonal, or Business Communication courses.

Health and Human Performance (2 credits)

Health, Wellness, or Physical activity courses will complete this requirement.

Humanities (9 credits)

Students must take a total of 9 credits from the following areas: fine arts (including music and theater), history, literature, cultural studies, foreign language (second year or higher only), philosophy, religion, and Bible. (Only 3 credits of Bible or religion may count toward the humanities requirement.)

Only three credits of applied fine arts, and six credits total of all fine arts, may be used.

Natural Sciences (3) Lab science is required.

Mathematics (3)

Mathematics at or above the level of College Algebra are accepted.

Social Science (9)

Choose 9 credits from the following areas: psychology, sociology, economics, political science, anthropology.

Credit for Prior Learning

College-level learning occurs in many environments in addition to the traditional college classroom. Students in the professional studies degree programs may earn college credit for learning outside of the classroom. A maximum of 30 semester hours may be earned through prior learning credit.

Successful completion of MGOL 260 Personal and Professional Assessment (three credits) qualifies students to earn up to 30 hours of credit for training and life-learning at no additional charge. The course teaches the Kolb model for constructing essays which demonstrate college-level learning garnered from life experiences. Essays, as well as materials collected from personal and professional training, are carefully evaluated by qualified faculty to determine credit awards.

Professional Studies students who don't take the class may still submit personal and professional training for credit, and are charged \$75 per hour for any professional training or life-learning credit awarded.

Detailed policies and procedures for Prior Learning credit are described in the Prior Learning Credit Guide available from the department.

Alternative Credit

Students may reduce the number of necessary courses and add flexibility to their programs through one or more of the following options.

College Level Examination Program

The Educational Testing Service of the College Board provides nationally recognized standardized testing through which college credit may be earned or course proficiency verified. This is the College Level Examination Program (CLEP). Testing through the CLEP General Examinations is designed to verify competency in general education. Tests may be taken in five areas for a maximum of 32 semester hours of credit. Testing through the CLEP Subject Examinations provides verification of competency in selected academic fields such as foreign language, mathematics. These may be taken at any time (unless concurrently or previously enrolled in an equivalent course) and assume competency has been gained in nonclassroom settings. See the registrar for details and test ap

Degree Completion Major Requirements

Degrees

George Fox University confers these undergraduate degrees within the Department of Professional Studies: bachelor of arts and bachelor of science. The university also confers the bachelor of science degree within the School of Education.

A major is successfully completed when all major courses are completed with no grade below a C- and with a major GPA of 2.0 or above. A minimum of 36 semester hours within the major must be completed in residency. All bachelors degrees at George Fox University require the successful completion of a minimum of 126 semester hours.

Admission to a Major

The Elementary Education program has specific requirements for admission to the major that can be found [here](#).

For the Department of Professional Studies, with 62* approved semester hours, students apply to the major and once accepted, join a group (cohort) of no more than 20 students. Each cohort completes the remaining classes together, providing mutual support and motivation.

Students complete an application to the school under which they are pursuing a major. Application and materials must be received no later than **four weeks** prior to start of cohort classes. Application materials include:

- Application for General Admission along with accompanying documents (if not previously submitted).
- Two recommendations.
- A written essay that demonstrates competency needed for success in the program. (Students who have successfully completed optional course MGOL 260 Personal and Professional Assessment do not need to complete a writing sample.)
- A proposed plan to finish any remaining general education or elective credits.

*Students entering with at least 31 approved semester hours first take additional classes and pursue Prior Learning strategies to fulfill general education and elective requirements. Advising from each department is available and encouraged.

Majors

Education

Elementary Education (BS)

Management

Management and Organizational Leadership (BA) Project

Management (BS)

Technology Management (BS)

Health

Healthcare Administration (BA)

Social/Behavioral Studies

Social and Behavioral Studies (BA)

Degree Completion Majors and Minors

Major and Minor Requirements

| Program Name | Degrees Offered |
|--|-------------------|
| Elementary Education | Major (BS) |
| Management and Organizational Leadership | Major (BA), Minor |
| Project Management | Major (BS), Minor |
| Healthcare Administration | Major (BA), Minor |
| Social and Behavioral Studies | Major (BA) |
| Technology Management | Major (BS), Minor |

School of Education Programs

The degree completion teacher education program at George Fox University is designed to prepare teachers for careers in public and private schools through a curriculum that builds on a broad foundation in Christian liberal arts education through specialization in elementary education with methods, clinical studies in teaching, and learning theory. Teacher education and licensure in Oregon operates under the approved program approach. Teaching licenses are issued to qualified applicants who have completed a teacher education program approved by the Oregon Teacher Standards and Practices Commission (TSPC), and who are able to satisfy other state requirements in effect at the time they complete graduation requirements and apply for a teaching license.

George Fox University is approved by the TSPC to offer initial licensure for early childhood and elementary education.

Admission to Teacher Education

Applicants seeking admission to the Elementary Education degree-completion program require a minimum of 31 semester hours of transferable college credit from accredited institutions or approved military education. It is desirable for applicants to apply to the program with as much general education credit completed as possible to the program is based upon attainment of a cumulative GPA of 2.75 or better on all college-level courses, including transfer credits. In addition, applicants must complete the following to be considered for admission to the program:

- Elementary Education Degree Completion application and application fee
- Submit one official transcript from each college/university attended.
- Three letters of reference (forms provided in the application material).
- Passing scores on the NES - Essential Academic Skills exam (CBEST or Praxis I PPST accepted)

Students must also complete all prerequisite (pre-cohort) coursework and be admitted to the program before entering the cohort. Applicants seeking to meet TSPC licensure or endorsement requiring to meet TSP15(s)5(ec

Bachelors (BS) in Elementary Education

Elementary Education (BS)

The elementary education major offers a 60-semester hour course of study that is designed for the preparation of elementary school teachers with authorizations at the early childhood (age 3 years to grade 4) and elementary (grades 3-8) levels. This degree includes an endorsement in ESOL and requires an iPad to enter the program. Students are required to obtain a minimum grade of C- in all courses taken for the major.

college-level courses, including transfer credits, and an average GPA of 2.75 or better in the teaching major; completion of the required teaching major and professional courses with no grade below C-; passing scores on appropriate basic skills and having taken content area examinations; successful completion of the student teaching interview; and a minimum of 15 semester hours completed in residence prior to student teaching.

Additional authorizations and endorsements are available through the graduate Educational Foundations and Leadership Degree Program page.

DegreeCompletion

Department of Professional Studies

The Department of Professional Studies at George Fox University offers five majors and four minors to adult students who are returning to college to complete their undergraduate degree.

The majors are unique alternatives to the traditional method of pursuing a college degree. Courses are designed to meet the needs and learning styles of working adults. Classes are conveniently located and meet one night each week, as well as online.

Students study with other adults who share similar interests and concerns. Together they form an academic learning community, drawing from their own personal, professional, and technical backgrounds as they follow an intense program of classes and individual study.

Students who successfully complete the courses of their major program and the accompanying degree requirements are granted either a bachelor of science degree in technology management (TMGT) or project management (MPJM), or a bachelor of arts degree in social and behavioral studies (MSBS), management and organizational leadership (MGOL),

Bachelors (BA) in Management and Organizational Leadership

Management and Organizational Leadership (BA)

The management and organizational leadership major offers a 36-semester-hour course of study that is designed to enhance professional competencies and management skills.

In this program, students will learn to:

- Articulate principles of organizational dynamics relating to systems, culture, and environment
- Demonstrate effective communication skills and an understanding of organizational communication processes
- Compare and contrast leadership theories, models, and styles
- Develop insight into personal leadership style
- Identify the dynamics of globalization and the implication for organizational strategy and operations
- Develop a working knowledge of decision-making, finance, and interpersonal and group dynamics
- Develop the analytical and research skills necessary to identify organizational problems and to formulate solutions for those problems
- Demonstrate an understanding of ethics and Christian values and their applications for organizations

Students are required to obtain a minimum grade of C- in all courses taken for the major.

Major Requirements

Management Core (23 hours)

| | |
|--|---|
| MGOL 401 Organizational Behavior | 3 |
| MGOL 403 Organizational Theory | 3 |
| MGOL 404 Organizational Communication | 3 |
| MGOL 407 Christian Faith and Thought | 3 |
| MGOL 410 Financial Decision Making | 3 |
| MGOL 413 Ethics for Managers | 3 |
| MGOL 432 International Dynamics | 2 |
| MGOL 450 Strategic Management | 3 |
| Management and Organizational Leadership Coursework (13 hours) | |
| MGOL 412 Data Informed Decision Making I | 3 |
| MGOL 415 Data Informed Decision Making II | 1 |
| MGOL 431 Operations Management | 3 |
| MGOL 440 Human Resource Management | 3 |
| MGOL 442 Dynamics of Leadership | 3 |

Degree Completion Course Descriptions

Management and Organizational Leadership Minor

Management and Organizational Leadership Minor (19 hours) Minor

Requirements

| | |
|------------------------------------|------|
| MGOL 403 Organizational Theory | 3 |
| MGOL 410 Financial Decision Making | 3 |
| MGOL 431 Operations Management | 3 |
| MGOL 440 Human Resource | 2014 |

Project Management Minor

Project Management Minor (19 hours)

The project management minor offers students of other majors a 19-semester-hour course of study that is designed to help prepare individuals who have a foundation in management to be leaders who can successfully plan, manage, and complete projects in a team-oriented environment. Students are required to obtain a minimum grade of C- in all courses taken for the minor.

Minor Requirements

| | |
|---|---|
| MGOL 403 Organizational Theory | 3 |
| MGOL 410 Financial Decision-Making | 3 |
| MPJM 411 Introduction to Project Management | 3 |
| MPJM 421 Intermediate Project Management | 3 |
| MPJM 422 Project Management Practicum | 1 |
| MPJM 431 Project Quality Management | 3 |
| MPJM 440 Advanced Project Management | 3 |

DegreeCompletion CourseDescriptions

Bachelors (BA) in Healthcare Administration

Healthcare Administration (BA)

The healthcare administration major offers a 36-semester-hour course of study that is designed to educate and prepare individuals to be leaders who can meet the challenges facing the healthcare industry in our region, advance the quality of care delivered to all, and fill anticipated workforce needs in a variety of positions in healthcare administration. Students are required to obtain a minimum grade of C--hc

Liberal Arts Core Curriculum (LACC) Courses

Liberal Arts Core Curriculum

LACC 101 Writing for Adults I

3 hours A course designed to teach the basic components of the sentence and paragraph, composition techniques, critical reading and thinking skills, grammar and editing, basic research skills, and introduction to APA.

LACC 102 Writing for Adults II

3 hours A course designed to teach the basic components of the essay, intermediate composition techniques, kinds of essays, intermediate research skills, intermediate elements of prose, and APA formatting and citation.

Healthcare Administration (MGHA) Courses

Healthcare Administration

MGHA 427 Introduction to Healthcare Services

3 hours Introduces the historical development and contemporary structure of healthcare services. Examines a wide range of delivery settings and providers, the role of government-provided services. Examines the role of government-provided services. Examines the role of government-provided services. Examines the role of government-provided services.

MGOL 415 Data Informed Decision Making II

1 hour This course is designed for managers as users of statistical information.

The course covers basic descriptive statistics, associated decision-making, and the purposes of inferential statistical methods.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 412 Data Informed Decision Making I.

MGOL 431 Operations Management

3 hours This course introduces concepts and techniques for design, planning, and control of service and manufacturing operations. It provides basic definitions of operations management terms, tools and techniques for analyzing operations, and strategic context for making operational decisions.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 410 Financial Decision Making, MGOL 415 Data Informed Decision Making II.

MGOL 432 International Dynamics

2 hours This course will explore the implications of the global environment as it relates to the management and leadership of organizations. Topics of discussion will include culture, environment, STEP (social, technological, economical and political) forms and forces, and acculturation.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 403 Organizational Theory, MGOL 404 Organizational Communication.

MGOL 440 Human Resource Management

3 hours In this course students examine policies and practices regarding employee planning, recruitment, selection, compensation, training, and development. Attention is given to current regulatory employment issues.

Prerequisite: MGOL 401 Organizational Behavior.

MGOL 442 Dynamics of Leadership

3 hours This course explores leadership theories, models, and styles through an examination of current leadership literature and discussions of effective leadership practice.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 403 Organizational Theory, MGOL 404 Organizational Communication.

MGOL 450 Strategic Management

3 hours This course will focus on the strategic planning process which includes development, implementation, and evaluation of strategic plans in organizations. Students will be exposed to a variety of plans as well as value dilemmas encountered in the planning process. Emphasis will be placed on the need to include ethical values and diversity in the planning process through course assignments and case study applications.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 413 Ethics for Managers, MGOL 431 Operations Management.

Project Management (MPJM) Courses

Project Management

MPJM 411 Introduction to Project Management

3 hours Provides an overview of project management with a focus on the role of effective project management in achieving operational and strategic goals and managing change within an organization. Students will explore how to integrate and manage projects in modern organizations. Students will be introduced to a systemic approach for planning, scheduling & controlling projects; time lines, budgets and quality criteria. Project management software will be used to support the course material. Students will prepare a project plan at the first level of difficulty.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 404 Organizational Communication.

MPJM 413 Introduction to Project Management Software (optional)

1 hour Practicum component for PM tools including project scheduling & diagramming software. Recommended to be taken with MPJM 411 Introduction to Project Management. May be taken later if desired / available.

Prerequisite: MGOL 401 Organizational Behavior.

Corequisite: MPJM 411 Introduction to Project Management.

MPJM 421 Intermediate Project Management

3 hours Focus on the behavioral and technical aspects of managing projects. The learner will explore various approaches for effectively managing team dynamics, project planning, monitoring and controlling activities. Students gain insight into project leadership and team management. The goal is to prepare students with the necessary knowledge related to effective project team management as well as project cost, quality, and performance in order to satisfy the business objectives and successfully manage

the implementation of a project. Project management software will be used to support the course material.

Students will prepare a project plan at the second level of difficulty. Prerequisites: MGOL 401 Organizational Behavior, MPJM 411 Introduction to Project Management.

MPJM 422 Project Management Practicum

1 hour Guided practicum learning experience designed to support the application of project management tools, processes, and behavioral competencies in the implementation of a real-world project.

Corequisite: MPJM 421 Intermediate Project Management

MPJM 431 Project Quality Management

3 hours. Provides a framework for approaching, evaluating and implementing project quality management in order to obtain optimal project results. Methods for achieving systemic quality management and quality improvement across all phases of the project life cycle will be explored. Students will be introduced to tools and methods for project quality management and Six Sigma implementation. Students will apply the tools and techniques discussed to an existing project.

Prerequisites: MGOL 401 Organizational Behavior, MPJM 421 Intermediate Project Management.

MPJM 440 Advanced Project Management

3 hours Considers advanced project management topics necessary for implementation of, and excellence in, project management. Best practices in the management of international projects, human resource management, risk management, project leadership, quality, and communications management will be explored and discussed. Students will prepare a project plan at the third level of difficulty.

Prerequisites: MGOL 401 Organizational Behavior, MPJM 431 Project Quality Management.

MPJM 450 Project Management Synthesis (optional)

3 hours SAPM / GFU SCiPM.

Prerequisite: MGOL 401 Organizational Behavior, Mn Tc nMC r Mn Tc nMC r M.3(a)-45i

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Social and Behavioral Studies (MSBS) Courses

Social and Behavioral Studies

MSBS 407 Christian Faith and Thought

3 hours The class focuses on how faith influences one's worldview, the influence of Christianity upon society, and how the Christian faith relates to helping people. Prerequisite: MSBS 421 Group and Family Dynamics

MSBS 421 Group and Family Dynamics

3 hours Course content focuses on family/group behavior and how group functioning affects the health and success of the unit and its members. Emphasis is placed on effective decision making, managing and resolving group conflict, and developing interpersonal relationship abilities including choice and change skills. Presents family/ group dynamics and leadership from a systems perspective.

MSBS 424 Research Methods and Statistics

MSBS 432 Personal and Professional Ethics

3 hours. An exploration of the place human values have in one's personal and professional life.

Students will examine and develop systems for making ethical decisions.

Prerequisite: MSBS 421 Group and Family Dynamics.

MSBS 433 Addiction Disorders: Assessment and Treatment

3 hours. This course provides an overview of screening, intake, and assessment. It includes recognizing physical health problems, psychological effects, social effects, making recommendations about addiction education, outpatient and inpatient treatment. Topics include, but are not limited to, drug, gambling, and sexual addictions. Prerequisite: MSBS 421 Group and Family Dynamics, MSBS 427 Abnormal Psychology.

MSBS 444 Social and Behavioral Studies Applied Research

3 hours. This course builds on the Research and Statistics course (MSBS 424). Students will further explore statistical procedures (with specific emphases upon inferential statistics), the Literature Review, and single-subject research designs. Prerequisite: MSBS 421 Group and Family Dynamics, MSBS 424 Research Methods and Statistics.

MSBS 475 Practicum

1-3 hours. (Optionally arranged with the Adult Degree Program) Active internship in the social services field in which the student is employed or seeks employment. Prerequisite: MSBS 421 Group and Family Dynamics.

Technology Integration Management(TMGT) Courses

Technology Integration Management

TMGT 410 Management of Information Systems

3 hours

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Degree Completion Portfolio Due Date (Fall Commencement Participation)..... August 22, 2014
Fall Semester Begins August 25, 2014
Last Date for Audit or Special Student Class Registration

..... December 21, 2014

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Spring Semester Begins January 12, 2015
Last Date for Audit or Special Student Class Registration January 16, 2015
Last Date for Adding Classes Online (without Instructor Approval) January 18, 2015
Martin Luther King Jr. Holiday January 19, 2015
Last Day to Change Registration (Add/Drop)..... January 25, 2015
Census Date January 27, 2015

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| Summer Semester/May Term Begins | May 4, 2015 |
| Last Day to Change May Term Registration (Add/Drop) | May 5, 2015 |
| Last Day to Withdraw from May Term Class without Grade Responsibility | May 7, 2015 |
| Census Date for May Term | May 11, 2015 |
| Last Day to Change Summer Registration for Full Semester Classes (Add/Drop) | May 17, 2015 |
| May Term Ends | May 22, 2015 |
| Memorial Day Holiday | May 25, 2015 |
| May Term Final Grade Entry Deadline | May 29, 2015 |
| Summer Online Session Begins | June 1, 2015 |
| Census Date for Summer | July 1, 2015 |
| Independence Day Holiday | July 3, 2015 |
| Last Day to Withdraw from Full Semester Summer Class without Grade Responsibility | July 12 |



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