



# 2023-2024 Degree Completion Programs

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# Degree Completion Programs

George Fox University's degree completion programs seek to fulfill the university's mission by providing students with accessible, high-quality educational programs that enhance professional skills and foster intellectual and spiritual growth.

The university chooses to fulfill this mission through the following degree completion programs:

Adult Degree Program

Degree Completion Education Program

## More Degree Completion Resources

[Adult Degree Program Admissions](#)

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[Adult Degree Program Course Descriptions](#)

# Adult Degree Program Admissions

## Basis of Undergraduate Admission (Adult Degree Programs)

The university admits applicants who evidence academic interests and ability, moral character, social concern, and who would most likely profit from the curriculum and Christian philosophy of George Fox University. These qualities are evaluated by consideration of each applicant's academic record, test scores, recommendations, writing sample, and in some cases an interview. Applicants with a criminal record will be required to submit additional official paperwork.

George Fox University does not discriminate against students on the basis of race, color, national or ethnic origin, gender, age, disability, or any other status to the extent prohibited under applicable nondiscrimination law in the administration of its admission policies, scholarship and loan programs, educational programs, athletics programs, co-curricular activities, or other university-administered programs.

## Admission Procedures and Policies for Adult Degree Programs and Adult Degree Elementary Education

### Procedures

Applicants to general education coursework generally require a minimum of 20 semester hours of transferable college credit from accredited institutions or approved military education. Applicants to major coursework generally require a minimum of 62 semester hours of transferable college credit.

Applicants seeking admission to the Adult Degree Program or Adult Degree Elementary Education major must complete the following to be considered for admission to the program:

## Transfer Credit

Students who have completed work at other educational institutions may be entitled to transfer credit by presenting official transcripts. George Fox University applies the accepted credits toward the general education requirements and electives. Certain criteria are involved in the evaluation:

1. Only course work with a C- or better grade will be accepted. (The GPA does not transfer. A student's GPA is computed on work at George Fox University only.)
2. The Associate of Arts Oregon Transfer Degree (AAOT), Associate of Science Oregon Transfer Degree - Business (ASOTB), Direct Transfer Agreement - Associates Degree (DTA) from Washington, or any Associate of Arts degree from California that includes either the IGETC certificate or the CSU General Education - Breadth requirements will satisfy all general education requirements. (A transfer degree may not necessarily meet school, department, or major requirements with

# Adult Degree Program Requirements and Alternative Credit

In addition to course work in a major, adult degree completion programs at George Fox University include general education coursework as well as the opportunity to gain credit through prior learning, licensure, and other alternative credit means.

Adult Degree Programs

Education

Alternative Credit

Credit for Prior Learning

# Adult Degree Program

The Adult Degree Program at George Fox University offers six majors, three minors, and eight certificate programs to adult students who are returning to college to complete their undergraduate degree.

The majors are unique alternatives to the traditional method of pursuing a college degree. Courses are designed to meet the needs and learning styles of working adults. Classes are online, with synchronous and asynchronous options.

Students study with other adults who share similar interests and concerns. Together they form an academic learning community, drawing from their own personal, professional, and technical backgrounds as they follow an intense program of classes and individual study.

Students who successfully complete the courses of their major program and the accompanying degree requirements such as general education and prerequisites are granted either a bachelor of science degree in cybersecurity management (CYBR), data analytics (DATA), or project management (MPJM), or a bachelor of arts degree in psychology & mental health studies (PMHS), management and organizational leadership (MGOL), or healthcare administration (MGHA).

Through these areas of study, the Adult Degree Program serves the needs of adult

# General Education Requirements - Adult Degree Program

## Overview

These requirements are only for students enrolled in the Adult Degree Program (the Adult Degree Completion Education major general education requirements can be found here). For traditional undergraduate students, please see the general education requirements posted in that section of the catalog.

Most students will complete all, or nearly all, of the below requirements prior to enrolling in the major cohort classes. Topics offered as a LACC 285 course will only meet one general education requirement per topic. Students should confer with an Enrollment Counselor.

**All requirements are expressed in semester credits.**

## General Education Requirements

Bible and Religion (3 credits)

This requirement is met by Worldview & Identity, which is taken in residence as part of all Adult Degree majors. Students desiring to take an additional Bible course may do so as part of the humanities requirement.

Communications (6 credits)

### Choose two of the following:

Students must take one college-level writing class as part of this requirement. The remainder may be completed with Speech, Interpersonal, or Business Communication courses.

LACC 201 Writing for Adults I 3 hours

LACC 202 Writing for Adults II 3 hours

LACC 210 Conflict Resolution Strategies 3 hours

LACC 211 The Art of Persuasion 3 hours

LACC 212 The Art of Storytelling 3 hours

LACC 219 Grant Writing 3 hours

LACC 233 Mission & Calling 3 hours

LACC 234 Introduction to Chaplaincy 3 hours

LACC 237 Spiritual Formation & Discipleship 3 hours

LACC 240 Communication & Connection in the Digital Age 3 hours

Health and Human Performance (2 credits)

### Choose one of the following:

LACC 160 Hiking for Health 2 hours

LACC 162 Lifetime Fitness 3 hours

LACC 250 Managing Stress: Mind and Body 3 hours

LACC 260 Contemporary Healthcare 3 hours

LACC 261 Nutrition for Health & Wellness 3 hours

LACC 262 Yoga 3 hours

Humanities (9 credits)

**Choose three of the following:**

Students must take a total of 9 credits from the following areas: fine arts (including music and theater), history, literature, cultural studies, foreign language, philosophy, religion, and Bible.

Only three credits of applied fine arts, and six credits total of all fine arts, may be used.

LACC 210 Conflict Resolution Strategies 3 hours

LACC 211 The Art of Persuasion 3 hours

LACC 212 The Art of Storytelling 3 hours

LACC 220 Religion and American Popular Culture 3 hours

LACC 221 U.S. in the 20th Century 3 hours

LACC 222 Writings of C.S. Lewis 3 hours

LACC 223 Social and Cultural Diversity 3 hours

LACC 224 ~~Introduction to the Bible~~ 3 hours

Natural Science (3 credits)

**Choose one of the following:**

LACC 174 Earth Science 3 hours

LACC 261 Nutrition for Health & Wellness 3 hours

Quantitative Reasoning (3 credits)

**Choose one of the following:**

Mathematics at or above the level of College Algebra are accepted.

LACC 170 Math for Adults 3 hours

Social Science (6 credits)

**Choose two of the following:**

Students must take a total of 6 credits from the following areas: psychology, sociology, economics, political science, and anthropology.

LACC 210 Conflict Resolution Strategies 3 hours

LACC 223 Social and Cultural Diversity 3 hours

LACC 236 Grief & Loss 3 hours

LACC 240 Communication & Connection in the Digital Age 3 hours

# Bachelors (BS) in Cybersecurity Management

## Overview

The cybersecurity management major offers a 36-semester-hour course of study that provides learners with technical and analytical skills necessary for information security and cybersecurity professionals in all industries. The curriculum provides students with a comprehensive foundation in computer systems, networks and cloud computing, identification of cyber threats, examination of legal and ethical concerns, as well as skill development in risk analysis, planning, and implementing an information security program. Students will develop the skills to communicate and interact effectively with administrators, external auditors, and all levels of employees. This degree also prepares learners for graduate studies in cybersecurity.

## Degree Outcomes

Analyze a broadly defined security problem and apply principles of cybersecurity to the design and implementation of solutions.

Apply security principles and practices to maintain operations in the presence of risks and threats.

Utilize tools and analytical methods necessary to identify risks and vulnerabilities to systems.

Effectively communicate information security needs and potential threats to technical and nontechnical audiences at all levels of the organization.

Examine emerging information security risks and plan methods to protect the organization's systems and networks.

Monitor and assess system vulnerabilities for security risks and propose and implement risk mitigation strategies.

Investigate and respond to security alerts and incidents through risk analysis and forensic evaluations.



# Bachelors (BS) in Data Analytics

## Overview

The data analytics major offers a 36-semester-hour course of study that provides learners with technical and analytical skills necessary for data analytics professionals in all industries. The curriculum provides students with a comprehensive foundation in



# Bachelors (BA) in Healthcare Administration

## Overview

The healthcare administration major offers a 36-semester-hour course of study that provides learners with the administrative and managerial skills necessary for professional careers in hospitals, clinics, long-term and short-term healthcare facilities, doctors' offices, and health departments. It is an interdisciplinary curriculum that gives you a comprehensive foundation in healthcare payer and provider issues, healthcare EHR systems, sociological and political influences, and examining legal and ethical concerns. You will develop the skills to communicate and interact effectively with physicians, administrators, patients, and families. This degree also prepares learners for graduate studies in a non-clinical field of healthcare and business administration.

## Degree Outcomes

Effectively manage organizational change and promote organizational and clinical excellence.

Manage health services organizations under alternative financing mechanisms.

Utilize the management tools, analytical methods, and research skills necessary to identify organizational problems and to formulate solutions for those problems.

Analyze and appraise healthcare law and policy to assist in effective decision making and clinical management.

Develop leadership skills to improve both business and clinical outcomes of health services organizations.

Discover



# **Healthcare Administration Minor**

## **Course Requirements**

Students are required to obtain a minimum grade of C- in all courses taken for the minor.

## **Minor Requirements**

# Bachelors (BA) in Management and Organizational Leadership

## Overview

The management and organizational leadership major offers a 36-semester-hour course of study that is designed for working professionals in business, public, and non-profit organizations. This program offers an innovative curriculum that attains a balance of management, organizational, and leadership theory and practice. Through specific instruction and practical experience, students will learn how to successfully manage and lead people, teams, and organizations.

## Degree Outcomes

Function as self-directed learners who engage in continuous professional growth through the application of experiential learning principles

## **Mgmt and Org Leadership Coursework (15 hours)**

### **Complete the following:**

MGOL 475 is optional and not required for Management and Organizational Leadership majors.

MGOL 412 Research Methods for Managers 3 hours

MGOL 415 Data Informed Decision Making 3 hours

MGOL 431 Operations Management 3 hours

MGOL 440 Human Resource Management 3 hours

MGOL 442 Dynamics of Leadership 3 hours

MGOL 475 Field Experience 1-9 hours

# Management and Organizational Leadership Minor

## Course Requirements

Students are required to obtain a minimum grade of C- in all courses taken for the minor.

## Minor Requirements

### Mgmt and Org Leadership Minor Requirements (21 hours)

**Complete the following:**

MGOL 403 Organization Theory and Design 3 hours  
MGOL 410 Financial Decision Making 3 hours  
MGOL 412 Research Methods for Managers 3 hours  
MGOL 415 Data Informed Decision Making 3 hours  
MGOL 431 Operations Management 3 hours  
MGOL 440 Human Resource Management 3 hours  
MGOL 442 Dynamics of Leadership 3 hours

### **PMHS Majors only (replaces MGOL 412)**

PMHS 424 Research Methods & Statistics 3 hours

# **Bachelors (BS) in Project Management**

## **Overview**

The Project Management program is a 36-semester hour program designed to guide students in becoming effective project managers, equipped with the knowledge, tools,

MPJM 407 Worldview & Identity 3 hours  
MPJM 410 Financial Decision Making 3 hours  
MPJM 431 Operations Management 3 hours

## **Project Management Coursework (21 hours)**

### **Complete the following:**

MPJM 475 is optional and not required for Project Management majors.  
MPJM 412 Predictive Project Management Methodologies 3 hours  
MPJM 418 Introduction to Project Management 3 hours  
MPJM 419 Adaptive Project Management Methodologies 3 hours  
MPJM 424 Project Risk Management 3 hours  
MPJM 441 Managing Project Communication & Change 3 hours  
MPJM 442 Project Leadership 3 hours  
MPJM 450 Applied Project Management 3 hours  
MPJM 475 Field Experience 1-9 hours

# Project Management Minor

## Course Requirements

Students are required to obtain a minimum grade of C- in all courses taken for the minor.

## Minor Requirements

### Project Management Minor Requirements (18 hours)

**Complete the following:**

MPJM 412 Predictive Project Management Methodologies 3 hours

MPJM 418 Introduction to Project Management 3 hours

MPJM 419 Adaptive Project Management Methodologies 3 hours

MPJM 424 Project Risk Management 3 hours

MPJM 441 Managing Project Communication & Change 3 hours

MPJM 442 Project Leadership 3 hours

# **Bachelors (BA) in Psychology & Mental Health Studies**

## **Overview**

The Psychology & Mental Health Studies program provides learners with knowledge, skills, and abilities to pursue opportunities in these fields of study. Graduates of this program work in a variety of helping professions as well as enter into graduate programs of study in psychology, counseling, school psychology, and education.



# Certificate in Basic Chaplaincy

## Overview

The Certificate in Basic Chaplaincy offers students an introduction to the fundamentals of what it means to be a chaplain, as well as the varied roles and levels of trained chaplaincy work. Students will explore effective ways to communicate with people of varied spiritual, cultural, and socio-economic backgrounds, and complete a supervised Field Experience in a current chaplaincy setting.

## Student Learning Outcomes

Upon successful completion of this certificate, students will be equipped to:

1. Articulate the essential duties of chaplain as provider, facilitator, caregiver, and advisor.
2. Discuss new insights into chaplaincy concepts, theories, and methods.
3. Identify causes of stress and how they impact the body psychologically, physiologically, and spiritually.
4. Evaluate cultural and gender implications of stress.
5. Articulate the physical, psychological, spiritual, and cultural impacts of grief and loss.
6. Actively reflect on the holistic approach to helping those impacted by grief and loss.
7. Discuss an individual sense of identity in Jesus Christ, active engagement with the
8. Communicate effectively and empathetically with people from a variety of spiritual and cultural worldviews, particularly in the practice of discipling others.

## Admission Requirements

An online application must be submitted and accepted before a student begins their first course. All courses in the Basic Chaplaincy Certificate must be completed or approved through the Adult Degree Program.

## Transfer Credit

Transfer credit may be considered on a case-by-case basis after an application has been submitted.

## Certificate Requirements

### Certificate in Basic Chaplaincy (18 hours)

#### Complete the following:

Not all courses are offered every year. The certificate is successfully finished when all certificate courses are completed with grades of C- or better and a certificate GPA of 2.0 or above.

Students must complete 6 credits of MGOL 275: Field Experience.

LACC 234 Introduction to Chaplaincy 3 hours

LACC 236 Grief & Loss 3 hours

LACC 237 Spiritual Formation & Discipleship 3 hours

LACC 250 Managing Stress: Mind and Body 3 hours

MGOL 275 Field Experience 1-9 hours

# Certificate in Behavioral Health

## Overview

The Certificate in Behavioral Health from George Fox University provides students with coursework designed to demonstrate specialized knowledge in the study of human behavior and health outcomes. This certificate is designed for any Adult Degree student who wants to pursue advanced learning in these areas, add an emphasis to their existing major of study, highlight a specialization in their current or future occupation, or demonstrate higher level learning in these areas to graduate schools.

## Student Learning Outcomes

**At the completion of this certificate program, students will be equipped to:**

Demonstrate knowledge of key components of psychology to include the following: psychological theories, the scientific method, structures and functions of the brain, sensation, perception, learning, memory, emotion, and motivation.

Evaluate how gender, culture, ethnicity, and ethics relate to the understanding of human behavior.

Identify and articulate key concepts of social psychology to include the impact of influence, stereotypes, prejudices, attitudes, culture, and social awareness.

Assess ethical decision-making and morality in social psychology.

Discuss causes of stress and how they impact the body psychologically, physiologically, and spiritually.

Articulate cultural and gender implications of stress.

Analyze stress reduction techniques and ways to improve work/life balance.

Examine the major theories of personality development and concepts to include environmental influences, self-awareness, and empathy.

## Admission Requirements

An online application must be submitted and accepted before a student begins their first certificate course. All courses in the Behavioral Health Certificate program must be completed and approved through the Adult Degree Program.

## Transfer Credit

Transfer credit may be considered on a case-by-case basis after an application has been submitted.

# Certificate Requirements

# Certificate in Christian Ministries

## Overview

The Certificate in Christian Ministries offers students an opportunity to explore concepts of mission, calling, spiritual formation, discipleship, and leadership alongside a study of both Old Testament and New Testament narratives. Christian Ministries Certificate students will emerge with an excellent foundation for continued personal study, volunteer ministry work, discipleship at home and in the community, and continued studies at the graduate level.

## Student Learning Outcomes

Upon successful completion of this certificate, students will be equipped to:

1. Explain the importance of mission, both personal and corporate, as well as the danger of mission drift.
2. Articulate what it means to pursue a deepening relationship with God and a transformational spiritual walk.

Students must choose LACC 285: Portraits of Jesus of Nazareth

LACC 222 Writings of C.S. Lewis 3 hours

LACC 224 Narratives of the Old Testament 3 hours

LACC 226 Jesus & Leadership 3 hours

LACC 233 Mission & Calling 3 hours

LACC 237 Spiritual Formation & Discipleship 3 hours

LACC 285 Selected Topics 3 hours

# Certificate in Conflict Resolution

## Overview

The Certificate in Conflict Resolution provides a global study of communication, culture, ways of thinking, and human behavior, particularly in situations when two or more parties may disagree. Students will consider negotiation strategies and practice basic steps and methodologies of conflict resolution, as well as embrace an awareness of other people, places, times, and cultures.

## Student Learning Outcomes

Upon successful completion of this certificate, students will be equipped to:

1. Describe the history of conflict resolution as a field of study from its global origins to where it is today.
2. Identify key aspects of dialogue and communication techniques used in conjunction with conflict resolution methods.
3. Explain how culture shapes human perception, identity, communication and conflict styles, behaviors, and ways of thinking.
4. Research, observe, and analyze intercultural communication in everyday

LACC 210: Conflict Resolution Strategies  
LACC 285: Intercultural Communication  
LACC 285: Culture, Kin, & Community  
LACC 210 Conflict Resolution Strategies 3 hours  
LACC 285 Selected Topics 3 hours  
LACC 285 Selected Topics 3 hours

# Certificate in Cybersecurity

## Overview

The Certificate in Cybersecurity offers students the opportunity to explore concepts of information security principles, access controls, network security, and security

# Certificate in Data Analytics

## Overview

The Certificate in Data Analytics offers students the opportunity to explore concepts of data and statistical analysis through project-based curriculum. Certificate students will be prepared for advanced data analysis academic programs at the undergraduate and graduate level.

## Student Learning Outcomes

Upon successful completion of this certificate, students will be equipped to:

- Use data analysis tools such as SAS or Python.

- Develop and test hypotheses about data.

- Apply the appropriate statistical test to specific data and questions.

- Use basic statistical principles to answer questions developed.

- Apply, test, and interpret machine learning algorithms to address research questions.

- Produce professional reports representing data analysis.

- Effectively communicate data and statistical findings.

## Admission Requirements

# Certificate in Mission Advancement

## Overview

The Certificate in Mission Advancement offers students an opportunity to explore concepts of identity, worldview, mission, calling, and mentorship in a university learning environment. In a 21st-century world where mission drift is increasingly the norm, how can we ensure we are holding firm to the values that undergird who we are, whether as individuals or as organizations?

## Student Learning Outcomes

Upon successful completion of this certificate program, students will be equipped to:

1. Investigate the mentoring process and its application in the professional and community environments.
2. Understand and apply the key principles of effective mentoring to their setting.
3. Explain the importance of mission, both personal and corporate, as well as the danger of mission drift.
4. Communicate an individual calling, both vocational and personal.
5. Identify and articulate the values that inform one's faith, ethics, justice, and philosophy of work.
6. Construct, articulate, and define a personal worldview that responds to and gives meaning to the ultimate questions of life.

## Admission Requirements

An online application must be submitted and accepted before a student begins their first course. All courses in the Mission Advancement Certificate must be completed or approved through the Adult Degree Program.

## Transfer Credit

Transfer credit may be considered on a case-by-case basis after an application has been submitted.

## Certificate Requirements

### Certificate in Mission Advancement (9 hours)

#### Complete the following:

Not all courses are offered every year. The certificate is successfully finished when all certificate courses are completed with grades of C- or better and a certificate GPA of 2.0 or above.

LACC 207 Worldview & Identity 3 hours

LACC 233 Mission & Calling 3 hours

LACC 246 Mentoring in the Workplace & Community 3 hours



MPJM 212 Predictive Project Management Methodologies 3 hours  
MPJM 218 Introduction to Project Management 3 hours  
MPJM 219 Adaptive Project Management Methodologies 3 hours  
MPJM 242 Project Leadership 3 hours

# **Degree Completion Education (ELED)**

The degree completion Education program at George Fox University offers a major to adult students who are returning to college to complete their undergraduate degree. Students can choose to pursue a multiple subjects endorsement (early childhood and elementary) or a single subjects endorsement (middle and high school).

The education major with a multiple subjects focus offers a 60-72 credit program. The education major with a single subjects focus offers a 50-semester-hour core program.

# Degree Completion General Education Requirements - Education

## Overview

These requirements are only for those students enrolled in the George Fox University Degree Completion Education program under the School of Education (the Adult Degree Program general education requirements can be found here). For traditional undergraduate students, please see the general education requirements posted in that section of the catalog.

Most students will complete all, or nearly all, of the below requirements prior to program admission and enrollment in the major cohort classes. Students should confer with an advisor prior to admission.

**All requirements are expressed in Semester Credits.**

## General Education Requirements

### Communications (6 credits)

Students must take a total of 6 credits including one college-level writing class as part of this requirement. The remainder may be completed with Speech and Communication courses.

### Health and Human Performance (2 credits)

Students must take a total of 2 credits from the following areas: health, wellness, or physical activity.

### Humanities (9 credits)

Students must take a total of 9 credits from the following areas: fine arts (including music and theater), history, literature, world languages, philosophy, religion, and Bible.

### Intercultural Competency (3 credits)

Students must take a total of 3 credits from the following areas: cultural studies, geography, intercultural communication, world languages, etc.

### Natural Science (3 credits)

Students must take a total of 3 credits from the following areas: biology, chemistry, environmental science, or physics, etc.

### Social Science (6 credits)

Students must take a total of 6 credits from the following areas: psychology, sociology, economics, political science, and anthropology.

# Bachelors (BS) in Education

## Overview

The Degree Completion Education Major offers two tracks; singles subjects (middle school and high school) or multiple subjects (early childhood and elementary education).

Candidates who pursue a multiple subjects endorsement will be eligible to teach grades kindergarten through 8th in a self-contained classroom. Candidates who choose a single subjects endorsement may choose one of three content areas: Integrated Science, Mathematics or Language Arts, and may teach a single subject in middle and/or high school.

Acceptance into the teacher education program does not guarantee assignment for student teaching. Admission to student teaching is based upon continued good standing; favorable recommendations; an attained cumulative GPA of 2.75 or better on all college-level courses, including transfer credits, and an average GPA of 2.75 or better in the teaching major; completion of the required teaching major and professional courses with no grade below C-; passing scores on appropriate basic skills and having taken content area examinations.

## Degree Outcomes

Graduates with a BS in education will

- Demonstrate their understanding of grade-level and endorsement content
- Demonstrate their ability to create coherent, accurate and effective pedagogy
- Demonstrate an ability to reflect on their practice accurately, corresponding to the assessments that would be given by an external and unbiased observer, and

MATH 211 Foundations of Elementary Mathematics I 4 hours  
MATH 212 Foundations of Elementary Mathematics II 4 hours

**Complete the following:**

Students must complete all of the major courses below.  
ELED 324 Issues in Human Development 4 hours  
ELED 326 The 21st Century Classroom 4 hours  
ELED 346 The Inclusive Classroom in a Diverse Society 4 hours  
ELED 371 Curriculum and Assessment 4 hours  
ELED 381 Classroom Management 4 hours  
ELED 475 Student Teaching 10 hours  
ELED 485 Selected Topics 2 hours  
ELED 490 Senior Seminar 2 hours

**Complete the following:**

In addition to the coursework above, students must complete 6 hours of Pedagogy Coursework

ELED XXX Pedagogy A (3 hours)  
ELED XXX Pedagogy B (3 hours)

**Elementary (multiple subjects) or Secondary (single subjects) Tracks (choose one):**

**Elementary Track**

**Complete the following:**

ELED 343 Math Pedagogy 4 hours  
ELED 344 Science Pedagogy 3 hours  
ELED 347 Pedagogy of the Arts in an Integrated Classroom 1 hour  
ELED 348 Social Studies Pedagogy 3 hours  
ELED 349 Integrated STEAM 2 hours  
ELED 354 Pedagogy of Health and Physical Education 1 hour  
ELED 413 Writing Pedagogy 4 hours  
ELED 414 Reading Pedagogy 4 hours

**Secondary - English Language Arts Track**

**Complete the following:**

In addition to the Education Core, students must complete 24 hours of content coursework. This coursework can be completed through George Fox Digital or at another college or University, and must be 100 level or above. The English Language Arts content coursework must include:

Analysis/Interpretation of Literature (15 hours)





# **Prior Learning Assessment**

Credit may be earned by submission of qualified non-collegiate training. Credit may

# Credit for Prior Learning

College-level learning occurs in many environments in addition to the traditional college classroom. Students in adult degree completion programs may earn college credit for learning outside of the classroom.

# Adult Degree Program Course Descriptions

(Courses are listed alphabetically by prefix.)

<b>Course Prefix</b>	<b>Subject</b>
ASPD	Academic Success and Professional Development
CYBR	Cybersecurity
DATA	Data Analytics
ELED	Education
LACC	Liberal Arts Core Curriculum
MGHA	Healthcare Administration
MGOL	Management and Organizational Leadership
MPJM	Project Management
PATH	Pathways
PMHS	Psychology and Mental Health Studies

# ASPD Course Descriptions

## **ASPD 185 Academic Tutorial**

*1 hour*

This is an individual tutoring opportunity designed to help students learn university-level academic skills. Students concurrently enroll in a designated LACC, ASPD, or major course, and the content, activities, and assignments for that course provide the content for developing academic skills including listening and reading comprehension, note taking, writing, vocabulary, speech, and study skills. (16 weeks, 1 credit) Prerequisite: Enrollment in a designated LACC, major, or other ASPD course.

## **ASPD 195 Professional Assessment**

*1 hour*

This course is offered in lieu of ASPD 215: Personal and Professional Assessment, and is designed for students who intend to submit professional certifications and do not intend to submit personal essays. Students will develop writing skills by articulating specific learning experiences, producing specific learning outcomes, and submitting professional certifications to the university through the Prior Learning Assessment process.

## **ASPD 215 Personal and Professional Assessment**

*3 hours*

This course is designed to help students articulate their personal and professional learning as applicable for prior-learning assessment. Students will develop writing skills

# CYBR Course Descriptions

## **CYBR 200 Introduction to Cybersecurity Principles**

*3 hours*

This course introduces students to the fundamental concepts of cybersecurity. Students explore the safeguards and countermeasures prescribed for an information system to protect the confidentiality, integrity, and availability of the system and its information. Students will learn about the threats and vulnerabilities facing computer systems and the tools and techniques used to secure them.

## **CYBR 240 Network Security and Access Controls**

*3 hours*

This course introduces students to computer networking and network security concepts, including the types of networks and devices. Course concepts also include a detailed look at the types of access controls, including physical and logical controls.

## **CYBR 244 Incident Response**

*3 hours*

This course focuses on the importance of maintaining availability of system operations during unplanned disruptions. Students learn concepts related to each of the three distinct plans that are vital to the survival of any organization facing out-of-the-ordinary operating conditions. In this course, students will examine the incident response and mitigation process including business continuity, disaster recovery, and incident response concepts.

## **CYBR 250 Cybersecurity Operations**

*3 hours*

This course provides students with knowledge on the day-to-day operations of a security program, including the use of security controls and risk mitigation strategies of an organization. Students will learn about best practices in securing data, such as data encryption, configuration management, implementation of security policies, and security awareness training.

## **CYBR 400 Fundamentals of Information Security**

*3 hours*

This course will provide learners with basic security design fundamentals that help create systems that are trustworthy. This course lays the foundation for understanding terminol612 792 r2 792 reW\*nBT/TT1 12 Tf72.024 242.81 Td[3]-3 ( ( a)-6(u)-3 (n)6 (3 (sip(a)-3 (s ( ( a

Christianity on society, seeking to construct a personal worldview that informs their understanding of the meaning of life.

## **CYBR 410 IT Foundations for Information Security**

*3 hours*

This course provides students with a basic understanding of the components of an information technology system and their roles in system operation. This course also examines the roles of an operating system, its basic functions, and the services provided by the operating system.

## **CYBR 413 Legal & Ethical Issues in Information Security**

*3 hours*

This course addresses the laws, regulations, authorities, and directives that inform the development of operational policies, best practices, and training to assure legal compliance and to minimize internal and external threats. Students analyze legal constraints and liability concerns that threaten information security within an organization and develop disaster recovery plans to assure business continuity. Students also gain an understanding of privacy issues, tools, and practices. Students will examine typical situations where ethical dilemmas arise and to provide the students with tools for ethical decision making.

## **CYBR 420 Data & Information Management**

*3 hours*

This course focuses on organizational issues related to understanding information systems (IS), specific to the management of data. Students receive an overview of IS



# DATA Course Descriptions

## **DATA 210 Introduction to Applied Data Analytics**

*3 hours*

In this course, students will learn how to apply basic data analysis tools using their choice of SAS or Python or both. Students will begin to develop research skills by developing a research question and conducting a literature review. Students will develop skills in generating testable hypotheses, understanding large data sets, managing data, conducting statistical analyses, and presenting results to expert and novice audiences. Through this course, students will learn foundational concepts of data management and visualization.

## **DATA 224 Data Analysis Tools**

*3 hours*

In this course, students will develop and test hypotheses about data through the use of various statistical tests, utilizing data analysis tools of SAS or Python. Students will continue the refinement of their research questions to explore data analysis using statistical tests and tools.

## **DATA 260 Machine Learning for Data Analysis**

*3 hours*

This course focuses on machine learning processes of developing, testing, and applying predictive algorithms to achieve a goal. Students will learn about basic classification, decision trees, and clustering. Students will continue the refinement of their research questions to explore data analysis using statistical tests and tools including machine learning.

## **DATA 280 Data Analysis and Interpretation**

*3 hours*

In this course, students will apply and refine the data analytic techniques learned from previous certificate courses to address a research question of choice. Using real world data, students will complete a project and present their findings to the class. Prerequisite: DATA 210: Introduction to Data Analysis and DATA 224: Data Analysis Tools

## **DATA 400 Data Structures & Relational Databases**

*3 hours*

In this course, students will study fundamental concepts of data and information management with primary focus on database systems, including identifying organizational requirements, conceptual data modeling, logical and physical database design, SQL, and database administration tasks. Students will be introduced to Structured Query Language (SQL) and will learn how to use Data Definition Language (DDL) and Data Manipulation Language (DML) commands to define, retrieve, and manipulate data. This course covers differentiations of data structured vs. unstructured and quasi-structured. It also covers aspects of data management, including quality, policy, and storage methodologies. Foundational concepts of data security are included.

## **DATA 407 Worldview & Identity**

*3 hours*

In this course, students will investigate concepts of worldview as it relates to personal

## **DATA 450 Data Literacy**

*3 hours*

During this course, students will learn how to identify, understand, explain, demonstrate, evaluate, visualize, and present data in a meaningful way using real-world issues within a social science perspective. As a result, students will develop a better understanding of

# **ELED Course Descriptions**

learning environments and lessons that utilize technology, best practices, hands-on experiences, student-centered learning and honors the diversity of all learners.

## **ELED 346 The Inclusive Classroom in a Diverse Society**

## **ELED 371 Curriculum and Assessment**

*4 hours*

Working within the differentiation framework for curriculum planning, this course will examine and apply the concepts and instructional strategies that are essential for the academic achievement of our students from cultural, diverse, language, behavioral and academic backgrounds. Examines strategies for planning, managing, and teaching content to students. Emphasis is placed on curriculum, teaching, and hands-on learning approaches that accommodate a diverse student population.

## **ELED 381 Classroom Management**

*4 hours*

Clearly, individual classroom teachers can have a major impact on student achievement. Of the three major roles of the classroom teacher—making choices about instructional strategies, designing classroom curriculum, and employing classroom management techniques—classroom management is arguably the foundation. Research on classroom management is integrated into the course. This course introduces the teacher candidate to research-based effective classroom management strategies.

## **ELED 413 Writing Pedagogy**

*4 hours*

This course focuses on teaching through a writing workshop. It creates a foundation for teaching writing focused on the individual needs of students. Theory, learner development, diversity and content knowledge will be applied in lesson and unit planning and in teaching children. Assessment, planning, teaching and reflection will be modeled using the CCSS, best practice and attention to the needs of all learners.

## **ELED 414 Reading Pedagogy**

*4 hours*

This course focuses on teaching reading through a reading workshop and reflection.

to empower student success. The four dimensions of background knowledge, language abilities, academics, and behavior assessments will provide the impetus for a course which investigates, develops, and plans assessments for all students, including English language learners, special education students, talented and gifted students, and mainstream students. A wide diversity of classroom assessments will be explored. Additionally, the use and interpretation of standardized assessments will be examined, and teacher candidates will be prepared to implement fair and realistic accommodations/assessments in the mainstream classroom.

## **ELED 490 Senior Seminar**

*2 hours*

This course assists teacher candidates to synthesize their foundation, methods and content background during the full time clinical experience, including content to prepare the teacher candidates as they transition into the teaching profession. The course content is presented in a professional development workshop while encouraging an understanding of the need for continued growth as teaching professionals as well as additional information on classroom management and differentiation.

# LACC Course Descriptions

## **LACC 160 Hiking for Health**

*2 hours*

This course is intended to provide students with skills to enjoy safe and holistically beneficial hiking experiences. The course will include completing several hikes as well as engaging in personal reflections on the many health benefits of hiking. Specific skills learned in this course will include planning and preparing for a hike, navigation, and using the outdoors responsibly and courteously. (Note: This course is fully online; hikes will take place in student-selected locations. If there is enough Portland metropolitan area interest from students, optional in-person class hikes may be offered.)

## **LACC 161 Walking for Fitness**

*1 hour*

This course will introduce walking as an excellent fitness activity for people of all ages. Students will participate in various walking activities and learn about the health benefits of walking on a regular basis.

## **LACC 162 Lifetime Fitness**

*3 hours*

The course focuses on physical activity and the development and maintenance of good health. The goal of health and human performance is to develop physically educated individuals who have the knowledge, skills, and confidence to enjoy a lifetime of healthful physical activity.

## **LACC 170 Math for Adults**

*3 hours*

This course will focus on problem solving using the mathematics of finance, probability, statistics, and trigonometry.

**LACC 178 Ecology of the Pacific Northwest**

*3 hours*

## **LACC 211 The Art of Persuasion**

*3 hours*

In this course, students will explore the art of effective persuasion both in the workplace and in everyday living. Students will consider historical definitions of persuasion, examples of persuasive speech and writing, and the impact of 21st-century communication mediums such as social media and internet news sources. Students will articulate individual needs for effective tools for persuasion, weighing the impact of purpose, audience, worldview, and medium.

## **LACC 212 The Art of Storytelling**

*3 hours*

This course will consider general elements of effective storytelling (voice, character, setting, theme); examine the components of plot (exposition, rising action, climax, falling action, denouement); and discuss 21st-century storytelling genres (fiction, poetry, drama, f speech and wocommu(p)-5 (-3 (y)20 (,3 (th)). (e)-BT/TT2 1-5(t)6 (e)-3 ( st)-3 (o)n)6 (ts ))s \$t

## **LACC 223 Social and Cultural Diversity**

*3 hours*

This course is designed to encourage students to develop multicultural awareness and competencies for working with people of diverse groups in society.

## **LACC 224 Narratives of the Old Testament**

*3 hours*

This course examines how the identity of Israel was shaped by particular narratives in the Old Testament. Students will discover the influence of the social, cultural, historical, and religious context on the narratives. Students will learn how the narratives convey theological concepts and explore personal application of those concepts.

## **LACC 226 Jesus & Leadership**

*3 hours*

This course will consider leadership through a New Testament lens, exploring the example Jesus provided in his years of ministry as presented in the Gospels. Students will examine Jesus' unwavering IQ (intelligence quotient), EQ (emotional quotient), and AQ (audience quotient), drawing connections between Jesus' example found in the Gospels and current popular theories of effective business leadership.

## **LACC 230 Introduction to Art**

*3 hours*

This class will focus on the artistic world of painting, drawing, and sculpture and what is considered fine art in general. Our examination of these media through aesthetic, historical and critical analysis will broaden our understanding, appreciation, and experience of art and its role in our lives. The course material will be brought to you through slide shows, films, field

## **LACC 236 Grief & Loss**

*3 hours*

This course will examine the physical, psychological, spiritual, and cultural impacts of grief and loss as a human experience. Throughout the course, students will discuss a holistic approach to understanding the many aspects of grief, loss, bereavement, and healing. Students will also explore strategies and skills to respond to grief and loss.

## **LACC 237 Spiritual Formation & Discipleship**

*3 hours*

In this course, students will explore the orthodoxy (right thinking), orthopraxy (right behaviors), and orthopathy (right feelings) of spiritual formation, asking such essential

questions to articulate and communicate a deepening relationship with God, they will also explore specific spiritual



**LACC 261 Nutrition for Health & Wellness**

# **MGHA Course Descriptions**

## **MGHA 401 Organizational Behavior**

*3 hours*

Course content focuses on organizational behavior models and practices and their

reporting, and provider compensation. Topics will also include decision-making with emphasis on various payment models and third-party payers. This course will enhance the student's decision-making skills by utilizing case studies and practical applications to real world situations. Prerequisite: MGHA 427 Introduction to Healthcare Services.

## **MGHA 427 Introduction to Healthcare Services**

*3 hours*

Introduces the historical development and contemporary structure of healthcare

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**MGHA 450 Strategic Management**

# MGOL Course Descriptions

## **MGOL 275 Field Experience**

*1-9 hours*

Supervised experiences in businesses, nonprofit organizations, and public agencies.

## **MGOL 285 Selected Topic**

*1-3 hours*

An introductory seminar offered on an occasional basis addressing a current topic in the field that is of special interest to students and current faculty.

## **MGOL 295 Individualized Study**

*1-3 hours*

Individualized study or supervised research in an area of special interest to the student which is outside the regular offerings of the major.

## **MGOL 401 Organizational Behavior**

*3 hours*

Course content focuses on organizational behavior models and practices and their application in work, group, and virtual teams. Emphasis is placed on group behavior and how group functioning affects organizational effectiveness.

## **MGOL 403 Organization Theory and Design**

*3 hours*

This course provides an overview of the fields of organizational and management theory. It gives the student an understanding of the roles of management in fulfilling the mission and goals of the organization. Students are expected to apply management theory as they make decisions to solve organizational problems. Prerequisite: MGOL 401 Organizational Behavior.

## **MGOL 404 Leadership Communication**

*3 hours*

From a leadership perspective, this course focuses on the role communication plays in creating a productive work environment. Students will build communication competencies through learning to use listening skills, emotional intelligence, purpose identification, audience analysis, strategy development, message design, and medium selection. Topics covered include the effective use of digital media and leadership communication in the context of networks, groups and teams, addressing internal and external audiences, as well as in conducting meetings and presentations. Prerequisite: MGOL 401 Organizational Behavior.

## **MGOL 407 Worldview & Identity**

*3 hours*

In this course, students will investigate concepts of worldview as it relates to personal identity, cultural assumptions, interpersonal communication, individual decision-making, and faith. Students will explore the roots of the Christian faith and the influence of Christianity on society, seeking to construct a personal worldview that informs their understanding of the meaning of life.

## **MGOL 410 Financial Decision Making**

*3 hours*

Topics covered will enable students to analyze and interpret both historical and estimated financial data used by management to conduct daily operations, plan future operations and develop overall business strategies. Prerequisites: MGOL 401 Organizational Behavior, MGOL 403 Organizational Theory.

## **MGOL 412 Research Methods for Managers**

*3 hours*

This course provides students with processes and techniques for conducting applied research in the workplace, evaluating various programs and initiatives at work, and acquiring data to create informed decisions. It helps students become familiar with the research process and with a variety of business research tools and techniques. Students learn how to define a problem and write good research questions, determine what tools and techniques are appropriate for different kinds of problems, find supportive information sources, assess their reliability, and critically analyze and summarize such information. Prerequisites: MGOL 401 Organizational Behavior, MGOL 403 Organizational Theory.

## **MGOL 413 Ethics for Managers**

*3 hours*

This course will instruct students in ethical dilemmas in the workplace. Students will learn to identify and transform workplace behaviors that cause ambiguity and destructive environments within organizations and will learn how to apply managerial decision making based on ethical principles, processes, and formats. Prerequisite: MGOL 401 Organizational Behavior.

## **MGOL 415 Data Informed Decision Making**

*3 hours*

This research course focuses on using data as a tool to enhance decision making in organizations. It is designed for managers as users of statistical information to summarize and interpret data. The course covers descriptive statistics, associated decision-making, and the purposes of inferential statistical methods. Prerequisite: MGOL 401 Organizational Behavior.

## **MGOL 431 Operations Management**

*3 hours*

This course introduces concepts and techniques for design, planning, and control of service and manufacturing operations. It provides basic definitions of operations management terms, tools and techniques for analyzing operations, and strategic context for making operational decisions. Prerequisites: MGOL 401 Organizational Behavior, MGOL 410 Financial Decision Making, MGOL 415 Data Informed Decision Making, MGOL 440 Human Resource Management.

## **MGOL 440 Human Resource Management**

*3 hours*

In this course students examine policies and practices regarding employee planning, recruitment, selection, compensation, training, and development. Attention is given

to current regulatory employment issues. Prerequisite: MGOL 401 Organizational Behavior.

### **MGOL 442 Dynamics of Leadership**

*3 hours*

This course explores leadership theories, models, and styles through an examination of current leadership literature and discussions of effective leadership practice.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 403 Organizational Theory, MGOL 404 Organizational Communication.

### **MGOL 450 Strategic Management**

*3 hours*

This course provides students with a pragmatic approach that will guide the formulation and implementation of organizational and functional strategies. It focuses on modern

# MPJM Course Descriptions

theory as they make decisions to solve organizational problems. Prerequisite: MPJM 401 Organizational Behavior.

### **MPJM 407 Worldview & Identity**

*3 hours*

In this course, students will investigate concepts of worldview as it relates to personal identity, cultural assumptions, interpersonal communication, individual decision-making, and faith. Students will explore the roots of the Christian faith and the influence of Christianity on society, seeking to construct a personal worldview that informs their understanding of the meaning of life.

### **MPJM 410 Financial Decision Making**

*3 hours*

Topics covered will enable students to analyze and interpret both historical and estimated financial data used by management to conduct daily operations, plan future operations and develop overall business strategies. Prerequisites: MPJM 401 Organizational Behavior, MPJM 403 Organizational Theory.

### **MPJM 412 Predictive Project Management Methodologies**

*3 hours*

Predictive Project Management Methodology exposes students to predictive project management domains and life cycles. Students will explore the requirements outlined in the Project Management Institute (PMI) Standards and PM Body of Knowledge (PMBOK) associated with development and delivery of projects using predictive methodology. Students will apply their knowledge through development of a team-oriented project.

### **MPJM 418 Introduction to Project Management**

*3 hours*

Introduction to Project Management provides students an overview of the field of project management, with a focus on the responsibilities project managers (PMs) have to help achieve operational and strategic goals. Students will be introduced to ways to integrate and manage projects in modern organizations according to the tenets of the Project

(PMBOK). Students will be introduced to various methodologies employed by PMs to achieve their goals and to the ethical responsibilities of being a PM.

### **MPJM 419 Adaptive Project Management Methodologies**

*3 hours*

Adaptive Project Management Methodology provides students with experience using adaptive project management methodologies. Students will explore the operational cycles of an adaptive implementation in modern project management organizations. Students will be introduced to the various roles and components involved in adaptive delivery and integration with the PMI project lifecycle. Students will participate in an adaptive project management plan, delivering artifacts required of good project management practitioners.

## **MPJM 424 Project Risk Management**

*3 hours*

Required for Project Management majors and minors. Project Risk Management

## **MPJM 495 Individualized Study**

*1-3 hours*

Individualized study or supervised research in an area of special interest to the student which is outside the regular offerings of the major.

# **PATH Course Descriptions**

## **PATH 101 Pathway to Healthcare Administration**

*0-1 hours*

This course is designed to provide students with a foundational knowledge and understanding of the core principles of healthcare administration. Topics include the history of healthcare in America, healthcare finance, the ethics of healthcare, and

## **PATH 106 Pathway to Career Advancement**

*0-1 hours*

This course will help students cultivate practical skills to increase marketability for a new career or advancement in a current career. Students will learn to articulate individual professional goals, assess career interests, navigate job search engines, and create resumes that align with job and company profiles.

## **PATH 107 Pathway to Cybersecurity**

*0-1 hours*

This course is designed to provide students with a sneak peek into the core concepts or principles of information security and cybersecurity. Information security professionals work to protect information and information systems from unauthorized access, use, disclosure, disruption, modification, or destruction in order to provide confidentiality, integrity, and availability of organizational data. Students will learn how training and security awareness can help an organization reduce its risk.

## **PATH 108 Pathway to Data Governance**

*0-1 hours*

This course is designed to provide students with a sneak peek into the core concepts or principles of data governance and data management. Data Governance can be defined as the overall administration, through clearly defined procedures and plans, that assures the availability, integrity, security, and usability of the structured and unstructured data available to an organization (AHIMA, 2020). This course will explain the difference between data analytics and informatics. Students will learn how big data, artificial intelligence, and machine learning are impacting data analytics.

## **PATH 285 Selected Topics**

*0-1 hours*

A scheduled class with topics chosen to meet the special needs and interests of students, faculty, or visiting professors.

# PMHS Course Descriptions

## **PMHS 407 Worldview & Identity**

*3 hours*

In this course, students will investigate concepts of worldview as it relates to personal identity, cultural assumptions, interpersonal communication, individual decision-making, and faith. Students will explore the roots of the Christian faith and the influence of Christianity on society, seeking to construct a personal worldview that informs their understanding of the meaning of life.

## **PMHS 419 Child & Adolescent Development**

*3 hours*

This course will introduce students to the theoretical and developmental approaches to child and adolescent development. Emphasis on a biosocial, psychosocial, and cognitive approach to development in childhood and adolescence is explored.

Prerequisite: PMHS 421 ( b)-(s)10 (is o)-3 (n)-3 ( a)4 tpg84.3 (n)-3P ( )8 lrse, studentite P47.75001 (H)

## **PMHS 432 Personal & Professional Ethics**

*3 hours*

This course is an exploration of personal and professional ethics in the helping professions. Students will examine and develop systems for making ethical decisions. Prerequisite: PMHS 421 Family & Group Dynamics.

## **PMHS 433 Addiction Disorders**

*3 hours*

This course provides an overview of screening, intake, and assessment. It includes recognizing physical health problems, psychological effects, social effects, making recommendations about addiction education, outpatient and inpatient treatment. Topics include, but are not limited to, drug, gambling, and sexual addictions. Prerequisites: PMHS 421 Family & Group Dynamics, PMHS 427 Abnormal Psychology

## **PMHS 434 History, Culture, & Theories of Psychology**

*3 hours*

This course will introduce students to the history and foundations of psychology with an emphasis on the cultural and global understanding of this discipline. Students will explore schools of thought in psychology including structuralism, functionalism, behaviorism, Gestalt, and psychoanalysis. Prerequisite: PMHS 421 Family & Group Dynamics

## **PMHS 436 Cognitive Psychology**





**Be Known**